**Confirmation of annual progress report and thesis advisory committee meeting**

(see Handout on TAC Meetings on next page)

This is to confirm that …………............................................................................................... (name),

GGNB program ...................................................................., matriculation number: .........................,

has submitted an **annual progress** report and has held a **thesis advisory committee meeting** with **all members**.

**Individual, confidential meetings** took place:

a) between the student and the thesis advisory committee members without the thesis advisor,

Yes

b) between the thesis committee members without the student.

Yes

Date of meeting: ..............................

Date of submission of progress report: ...........................

Date(s) of previous meeting(s) *(if applicable)*: ……….…... / ……….…... / ……….…...

Good Scientific Practice: mandatory course has already been attended: yes no

Timely completion of required credits has been discussed. yes no

**Further comments** (e.g. significant delay due to parental or sick leave – for further information see thesis extension handout)**:**

Göttingen, ………………….. …........................................  
 Date Signature of doctoral student

................................... ...................................... ......................................

................................... ...................................... ......................................  
Names (in print) and signatures of thesis advisory committee members

*Please note that all members of the thesis advisory committee have to attend the meeting.   
The meeting has to be held* ***in presence****.*

*After the meeting, send this* ***confirmation*** *as a* ***signed scan*** *to the GGNB/IMPRS Office.*

